## Report

Of

## Workshop on Methods of Reviewing Literature in Research

## **Submitted By:**

**Sukuna Multiple Campus** 

Sundarharaincha, Morang

Arjun Raj Adhikari Campus Chief

5080 CM

**Submitted To** 

**University Grants Commission** 

Sanothimi, Bhaktapur

2025

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## **Introduction of Program**

At present, TU has emphasized research as a fundamental component of its revised curriculum, making research methodology courses mandatory at both undergraduate and postgraduate levels. These changes aim to shift from a traditional, factory-like model of teaching to a transformative, research-based approach. University faculties are expected to deepen their knowledge and skills not only through classroom instruction but also by engaging in research, training, and publications.

Both TU and UGC underscore research as essential for teacher professional development, promotion of teachers, and quality assurance. High quality education hinges on well-prepared, research competent teachers. Students benefit more when teachers are professionals with sound theoretical and practical expertise in research and scholarly publications. Moreover, effective supervision of student projects and theses hinges on the research knowledge and skills of the faculty.

To be specific, SMC and other community campuses face some common challenges: While a few teachers are involved in research and publications of journal articles, the majority of them have limited or no experience in research and academic publications. Some teachers have never studied the research methodology courses and written theses in their academic life. Consequently, many lack the ability to effectively review different types of literature, face difficulties navigating vast amounts of academic literature, and are unable to critically assess the relevance and quality of related literature. In research, a comprehensive review of literature is crucial as it enables researchers to understand the existing knowledge base, identify gaps, and establish the foundation for their studies. Therefore, this program is designed to equip participants with the necessary skills and methodologies to conduct effective literature reviews.

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## **Background of Program**

A comprehensive three-day workshop titled "Workshop on Methods of Reviewing Literature in Research" was successfully conducted at Sukuna Multiple Campus from Baisakh 26-28, 2082. The program was designed to enhance in participants with the necessary skills and methodologies to conduct effective literature reviews. The workshop featured a diverse range of sessions covering a comprehensive review of literature is crucial as it enables researchers to understand the existing knowledge base, identify gaps, and establish the foundation for their studies.

**Objectives** 

The specific objectives of the program were as follows:

- To enhance teachers' understandings of the various types, purposes, and steps involved in conducting literature reviews.
- ii. To provide practical skills and methods or techniques for conducting, organizing, and synthesizing literature reviews effectively.
- iii. To strengthen teachers' abilities to critically access, refine, and enhance their literature review skills for academic research and publication.

## Methodology

As mentioned in the proposal, we included all the teaching faculties and also invited the participants from 7 neighboring public campuses. whose details are given below:

**Table 1**No. of Participants

Name of College	No of Participants
Sukuna Multiple Campus, Morang	37
Saptakoshi Multiple Campus, Morang	2

Total	50	
Belbali Multiple Campus	2	
Hile Campus	1	
Kankai Multiple Campus, Surunga, Jhapa	2	
Damak Multiple Campus, Jhapa	2	
Janata Campus ,Rangeli,Morang	2	
Urlabari Multiple Campus	2	

Most of the teachers from our institution attended the program, however, only 7 neighboring campuses out of 11 could participate.

The sessions included interactive classroom sessions with ICT interventions, thematic lectures and demonstrations, group exercises, and participants' presentations.

## **Day wise Activities**

This section presents the day-wise activities conducted by different facilitators.

Day One:

Registration and Program Inauguration (10:00-10:30 AM)

The Training Unit organized a formal 30-minute opening ceremony to launch the comprehensive literature review workshop. This inaugural session included participant registration, program overview presentation, and welcome addresses from institutional representatives. The ceremony established the academic tone for the three-day intensive training program and provided participants with essential program materials and schedules. Administrative formalities were efficiently completed, ensuring smooth program execution and proper documentation of attendees.

Literature Review Fundamentals (10:30 AM-12:00 PM)

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Dr. Dibya Raj Dahal delivered a foundational 90-minute session addressing the core concepts of literature review methodology. This comprehensive introduction covered the essential questions of what constitutes a literature review, why it is crucial for academic research, and how to approach the review process systematically. Participants gained understanding of literature review purposes, including knowledge synthesis, research gap identification, and theoretical framework development. The session established fundamental concepts that would serve as building blocks for subsequent advanced training modules.

## Literature Review Approaches and Decision-Making (1:00-2:30 PM)

Following the lunch break, Mr. Shankar Dewan conducted a 90-minute workshop focusing on different approaches to literature reviews and decision-making frameworks. This session equipped participants with analytical tools to determine appropriate review methodologies based on research objectives and disciplinary requirements. Attendees learned to distinguish between systematic reviews, narrative reviews, and meta-analyses, understanding when each approach is most suitable. The workshop emphasized strategic thinking in literature review planning and methodology selection.

## **General Introduction to Literature Review Practice (2:35-4:05 PM)**

Dr. Binod Luitel provided an introduction to literature review practices and conventions. This session bridged theoretical understanding with practical application, covering standard procedures, common challenges, and quality indicators in literature review writing. Participants learned about organizational structures, writing styles, and academic standards expected in scholarly literature reviews. The session included examples from various disciplines and demonstrated how literature reviews vary across different academic fields while maintaining core methodological principles.

## **Comprehensive Literature Review Process (4:10-5:40 PM)**

Dr. Binod Luitel concluded the day with an intensive 90-minute session covering the complete literature review process from initial collection to final write-up. This practical workshop addressed the entire workflow, including source collection strategies, annotated bibliography development, information processing techniques, and structured writing approaches. Participants learned when literature reviews are essential for research projects and how to integrate review findings with original research objectives. The session provided hands-on guidance for managing large volumes of literature and transforming collected information into coherent, scholarly reviews 08n/013

Day Two

Academic Vocabulary and Phraseology Session (10:00-11:30 AM)

Dr. Binod Luitel conducted a comprehensive 90-minute session focusing on essential academic writing skills. This foundational workshop covered specialized terminology, formal language structures, and phraseology required for scholarly publications. Participants learned proper citation methods, academic discourse conventions, and the sophisticated vocabulary necessary for literature reviews. The session emphasized the importance of precise language in research writing and provided practical examples of academic expressions commonly used in scholarly articles.

## Research-Based Sharing Session (12:30-2:00 PM)

Following the lunch break, Dr. Binod Luitel facilitated an interactive 90-minute session on research methodologies and knowledge sharing. This segment moved beyond theoretical concepts to practical application, encouraging participants to engage in collaborative learning and evidence-based discussions. The session focused on developing systematic approaches to research, emphasizing the importance of peer collaboration and the sharing of research findings within academic communities.

## Article Review Workshop (2:00-3:30 PM)

Ushakiran Wagle led a hands-on activities dedicated to critically evaluating published academic articles. This 90-minute workshop developed participants' analytical skills in assessing research quality, identifying methodology strengths and weaknesses, and recognizing research gaps in existing literature. Attendees practiced systematic approaches to literature review, learning to synthesize information from multiple sources and evaluate the credibility and relevance of published research.

## **Nepali Literature Review Practice (3:45-5:15 PM)**

The final session, conducted by Dr. Dipak Neupane, addressed the unique challenges of academic writing in the Nepali language. This 90-minute workshop provided practical exercises in conducting literature reviews using Nepali terminology and academic conventions. The session bridged international academic standards with local linguistic and cultural contexts, enabling participants to effectively communicate research findings in their native language while maintaining scholarly rigor and academic integrity.

## **Day Three**

## **Critical Literature Review Session (7:30-9:00 AM)**

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Mr. Gunaraj Nepal conducted an intensive 90-minute session focusing on advanced critical analysis of academic literature. This workshop went beyond basic review techniques to develop sophisticated evaluation skills, teaching participants how to identify theoretical frameworks, assess methodological rigor, and critically examine research conclusions.

Attendees learned to question assumptions, evaluate evidence quality, and develop independent analytical perspectives when reviewing scholarly publications. The session emphasized the importance of maintaining objectivity while conducting thorough critical assessments.

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## Digital Research Tools Workshop (9:00-10:30 AM)

Mr. Shankar Dewan led a practical 90-minute training session on utilizing search engines and digital databases for comprehensive literature reviews. This technology-focused workshop covered advanced search strategies, Boolean operators, and specialized academic databases. Participants learned to navigate multiple search platforms effectively, develop targeted search queries, and utilize filters to refine results. The session included hands-on practice with various academic search engines and demonstrated how to access peer-reviewed sources efficiently.

## **Dissertation Literature Review Session (11:30 AM-1:00 PM)**

Following the lunch break, Ganesh Prasad Dahal conducted a specialized 90-minute workshop focusing on literature reviews within dissertation contexts. This session addressed the unique requirements and challenges of conducting comprehensive literature reviews for thesis and dissertation projects. Participants learned about structuring extensive reviews, maintaining coherence across large bodies of literature, and integrating review findings with original research objectives. The workshop emphasized the strategic role of literature reviews in establishing research foundations and identifying significant knowledge gaps.

## Reference Management and Citation Workshop (1:00-2:30 PM)

Nara Prasad (NP) Bhandari facilitated a crucial 90-minute session on technical aspects of research documentation. This practical workshop introduced participants to reference management software, proper citation formats, and systematic approaches to organizing research sources. Attendees learned to use digital tools for tracking references, generating bibliographies, and maintaining consistent citation styles across different academic formats. The session covered both manual citation techniques and automated reference management systems.

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## Closing and Certification Ceremony (2:30-3:00 PM)

The program concluded with a formal 30-minute closing ceremony featuring certificate distribution and final remarks. This session provided participants with official recognition of their completed training and offered opportunities for feedback collection. The ceremony celebrated the intensive three-day learning journey and acknowledged the commitment of both participants and facilitators. Final guidance was provided regarding the practical application of acquired skills in future research endeavors.

## **Achievements and Outcomes**

The three-day training session was very fruitful and had the following outcomes:

- i. Participants gained in-depth knowledge of literature review techniques.
- ii. Attendees learned to use reference management tools for proper citation.
- iii. Improved ability to critically review literature.
- iv. Enhanced skills in using search engines for academic research.
- v. Practical experience in writing different types of literature reviews.

## **Future perspectives and challenges**

The report highlights the importance of literature review training for enhancing research capabilities among faculty members. Looking at the future perspectives, the initiative aims to strengthen academic research quality, promote better supervision of student projects, and encourage scholarly publications. Continuous workshops like these could lead to an overall improvement in research methodologies, benefiting both faculty and students. The key challenges related to literature review for faculty members are given below:

- a) Limited Research Experience.
- b) Difficulty in Evaluating Academic Literature.
- c) Lack of Research Methodology Knowledge.
- d) Need for Better Citation and Reference Management.

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## **Conclusion and Recommendation**

The training program workshop provided valuable insights into literature reviews, covering theoretical concepts and practical applications. With expert facilitation, participants gained skills to efficiently review and synthesize information for academic research. To sum up, the training was fruitful and supporting to the overall participants. Such refreshment programs are recommended for writing research.

## Acknowledgement

First and foremost, we would like to express our gratitude to the University Grants Commission, for the funding support. The project acceptance has made it easier for us to organize the program efficiently.

Likewise, we are equally grateful to the external facilitator Prof. Dr. Binod Luitel for his invaluable engagement in the program to make the three-day program successful.

Similarly, we can't forget our internal facilitators Dr Dibya Raj Dahal, Shankar Dewan, Ushakiran Wagle, Deepak Prasad Neupane for the fruitful and rigorous session delivery in all three days.

We are immensely indebted to the campus chief Mr. Arjun Raj Adhikari for the encouragement and support. Similarly, we thank Mr. Ganesh Prasad Dahal, Mr. Navaraj Koirala, Mr. Yubraj Subedi for the management of training. Last but not the least, we can't stop appreciating the hard work of Chandra Mani Rai, coordinator of the training unit. Likewise, we thank Nara Prasad Bhandari, Guna Raj Nepal, Maya Dewan and Ramesh Khatiwada for the effective event work work management and report writing.

**Program Schedule** 

The program schedule is presented below



Date	Time	Activities	Responsible/Facilitator
	9:30-10:00 am	Tea and cookies	
	10:00-10:30 am	Registration and Inauguration	Training Unit
		of the program	
	10:30-12:00 pm	Literature review: what, why	Dr.Dibya Raj Dahal
		and how?	
2082/01/26	12:00-1:00 pm	Lunch	
	1:00-2:30 pm	Approaches to literature	Mr. Shankar Dewan
	_	reviews: How to decide	
	2:35- 4:05 pm	Literature review: a general	Dr. Binod Luitel
	_	introduction	
		Tea Break	
	4:10- 5:40 pm	From collection to the write	Dr. Binod Luitel
		up: practical engagement	
		annotated bibliography to	
		review: processing the write up	
		when is literature review	
		needed for research?	
	Day Two		T
	9:30-10:00 am	Tea and cookies	
	10:00-11:30 am	Academic vocabulary and	Dr. Binod Luitel
		phraseology for use in writing	
		research paper including	
2082/01/27		literature review	
<b>A</b>	11:30-12:30	Lunch	
Valv	12:30-2:00 pm	Research based sharing	Dr. Binod Luitel
S VED S	2:00-3:30 pm	Reviewing Published articles	Ushakiran Wagle
SENTUNA AN WITH E CHIEF	3:30-3:45	Tea Break	
READICHA MUNICIPALITY	3:45-5:15 pm	पूर्वकार्य समिक्षा (नेपाली) अभ्यास	डा. दिपक न्यौपाने
2010. 10-	Day Three		
	7:00: 7:30 am	Tea and cookies	Campus Admin
	7:30-9:00 am	Reviewing literature critically	Mr. Gunaraj Nepal
	9:00-10:30	Use of search engines for	Mr. Shankar Dewan
2082/01/28		review	
	10:3011:30	Lunch	
	11:30-1:00	Literature reviews in	Ganesh Prasad Dahal
		dissertation	
	1:00-2:30	Reference management tools	Nara Prasad (NP)
		and citation	Bhandari
	2:00-3:00	Closing and certification	
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Feedback from participants

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We asked participants to provide oral and written feedback. The major highlights on feedback were given based on the takeaways from the program, management of the program

and the things to be improved. Participants representing neighboring campuses and participants from our campus were requested to provide feedback. All the participants submitted written reflections about the takeaways.

Income Expenditure Summary

Income from UGC:

From Internal Source:

## **Expenditure:**

S.N	Particulars	Expenditure	Remarks
1	External Expert (renumeration + travel/accommodation)	44008/-	
2	Internal Expert	24000/-	
3	Training management	5550/-	
4	Report writing	3000/-	
5	Stationery and handouts	43101/-	
6	Lunch and Snacks	64510/-	
7	Total	184169/-	

Note: The details of expenditure is attached in the separate file.

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## Annexes

**Annex 1: Photographs of Training** 







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**Annex 3: Attendance of Participants and Presenters** 

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Arjun Raj Adhikari Campus Chief

## सुकुना बहुमुखी क्याम्पस, सुन्दरहरेँचा, मोरङ

क्षमता विकास तालिम (Capacity Development Training 2081/2082)

"Workshop on Methods of Reviewing Literature in Research"

(१) तालिम/कार्यशाला सञ्चालन मितिः २०८२ वैशाख २६, २७ र २८ गते (९, 10 and 11 May 2025))

(१) तालच/कायशाला सञ्चालन ामातः २०८२ वशाख रद, रष्टर १८ गत (५, १७ वाव ११ १४८२)) (२) तालिम/कार्यशाला समयः पहिलो दिन विहान ९:३० देखि अपरान्ह ५:४० बजेसम्म, दोस्रो दिन विहान ९:३० देखि अपरान्ह ५:१५ बजेसम्म र अन्तिम दिन ब्रिहान ६०० देखि अपरान्ह २:३० बजेसम्म।

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## सुकुना बहुमुखी क्याम्पस, सुन्दरहरेँचा, मोरङ

क्षमता विकास तालिम (Capacity Development Training 2081/2082)

"Workshop on Methods of Reviewing Literature in Research"

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S.N	S.N. Name of the Participant	Name of the Institution	Designation	Phone Number	Email	2082 Baishak 26	2082 Bajshak 27	2082 Baishak 28
31	Yograj Podar	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9842650355	Voday yagay Ole Police (Voger) Voday	lest.	Jak.	July 1
32	Dilli Ram Rai	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9842060456	9842060456 raidilli731@gmail.com	T. Miles	Con land	Mr.
33	Bhoj Raj Ghimire	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9842101120	bhojrajghimire2@gmail.com	» )	AT A	.
34	Ashok Basnet	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9842033560	9842033560 ashok.basnet70@gmail.com	2018	Si.	是是
35	Gobinda Khanal	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9841765249	9841765249 khanalgovinda415@gmail.com	To	to	Tel
36	Hari Prasad Bharati	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9849888259	hari2044jackson@gmail.com	Shoot !	100	18
37	Kishor Dahal	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9852034922	9852034922 kishordahal47@gmail.com	St.	B.	8
38	Laxmi Khanal	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9843334427	9843334427 ripen405@gmail.com	The Roman of the Control of the Cont	THE STATE OF THE S	12
39					1		1	

## सुकुना बहुमुखी क्याम्पस, सुन्दरहरेँचा, मोरङ

क्षमता विकास तालिम (Capacity Development Training 2081/2082)

"Workshop on Methods of Reviewing Literature in Research"

(२) तालिम/कार्यशाला समयः पहिलो दिन विहान ९:३० देखि अपरान्ह ५:४० बजेसम्म, दोस्रो दिन विहान ९:३० देखि अपरान्ह ५:१५ बजेसम्म र असि (१) तालिम/कार्यशाला सञ्चालन मितिः २०८२ वैशाख २६, २७ र २८ गते (9, 10 and 11 May 2025)) अपरान्ह २:३० बजेसम्म।

<u>@</u>	(३) तालिम/सेमिनारमा सहभागीहरूको उपस्थिति	हरूको उपस्थिति					Signature	
S.N	S.N. Name of the Participant	Name of the Institution	Designation	Phone Number	Email	2082 Baishak 26	2082 Baishak 27	2082 Baishak 28
21	Basudev Dahal (Eng)	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9842083445	9842083445 basudevdahal@gmail.com	did.	THE P	3000
22	Dipak Bhandari	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9842081750	9842081750 bhandaridipak990@gmail.com	4	1 Jan	DI
23	Atul Bhattarai	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9842120960	9842120960 atullbhattarainp82@gmail.com	હો	ा ा	<u>ड</u> ी
24	24 Uma Dhungel	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9842065805	9842065805 umadhungel1@gmail.com	城市	34 Est.	to
25	Tulashi Ram Poudel	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9841139495	9841139495 tulasi.pwl@gmail.com	Tristy	Mary	Tuley
26	26 Usha-Kiran Wagle	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9862362793	9862362793 wagleyusha@gmail.com	Brown	Book	Short Short
27	27 Lekh Bahdur Dhimal	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9842056490	9842056490 sahilrijan01@gmail.com	the	Je Sec	SE
28	28 Indra Bahadur Chhetri	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9852057722	9852057722 indra81karki@gmail.com	hari	holi	The state of the s
29	29 Kalpana Mishra	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9843315634	9843315634 mishra.kalpana2043@gmail.com	King !	Chin	Contrada
30	Ramesh Khatiwoda (Kha)	Sukuna Multiple Campus, Sundarharaincha, Morang	Teaching Assistant	9801917082	9801917082 khatiwadaramesh14@gmail.com	they ,	gand.	Sant.

## Page 2

## सुकुना बहुमुखी क्याम्पस, सुन्दरहरेँचा, मोरङ

क्षमता विकास तालिम (Capacity Development Training 2081/2082)

"Workshop on Methods of Reviewing Literature in Research"

(१) तालिम/कार्यशाला सञ्चालन मितिः २०८२ वैशाख २६, २७ र २८ गते (9, 10 and 11 May 2025)) (२) तालिम/कार्यशाला सञ्चालन मितिः २०८२ वैशाख २६, २७ र २८ गते (9, 10 and 11 May 2025)) अपरान्ह २:३० बजेसम्म ।

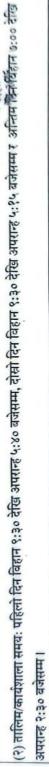
0	(३) तालिम/सेमिनारमा सहभागीहरूको उपस्थिति	हरूको उपस्थिति					Signature	
S.	S.N. Name of the Participant	Name of the Institution	Designation	Phone Number	Email	2082 Baishak 26	2082 Baishak 27	2082 Baishak 28
-	11 Narendra Kumar Rai	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9842121250	9842121250 nkrkgmg025@gmail.com	9	100	É
-	12 Mukti Nath Dahal	Sukuna Multíple Campus, Sundarharaincha, Morang	Lecturer	9842134667	9842134667 dahalmukti352@gmail.com	823	933	300
_	13 Gehendra Khanal	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9842233495	9842233495 gehendra.k@mail.com	took	Lange	Por
-	14 Uma Devi Guragai	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9842037750	9842037750 guragainsita2014@gmail.com	300 mi	(Harrit	Brolow.
-	15 Ashok Kumar Rai	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9842571201	9842571201 ashokyamphu34@gmail.com	10		1
_	16 Shankar Dewan	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9842137992	9842137992 dewanms4@gmail.com	To the state of th	今	18/
-	17 GunaRaj Nepal	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9852054905	9852054905 gunarajp3@gmail.com	Thetere	March 1	Materis !
-	18 Tika Prasad Upadhyaya	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9852021093	9852021093 upadhyayatika@gmail.com	Median	The same	1
-	19 Maya Dewan	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9852027700	9852027700 dewanmaya7@gmail.com	the	the	the
7	20 Ramesh Khatiwada (ka)	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9842561845	9842561845 ramesh30khatiwada@gmail.com	居	B	A

## सुकुना बहुमुखी क्याम्पस, सुन्दरहरैंचा, मोरङ

क्षमता विकास तालिम (Capacity Development Training 2081/2082)

# "Workshop on Methods of Reviewing Literature in Research"

(१) तालिम/कार्यशाला सञ्चालन मितिः २०८२ वैशाख २६, २७ र २८ गते (9, 10 and 11 May 2025))



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1	(३) तालिम/सेमिनारमा सहभागीहरूको उपस्थिति	हरूको उपस्थिति					Signature	
Z	S.N. Name of the Participant	Name of the Institution	Designation	Phone Number	Email	2082 Baishak 26	2082 Baishak 27	2082 Baishak 28
-	Chandra Mani Rai	Sukuna Multiple Campus, Sundarharaincha, Morang	Associate Professor	9852041586	9852041586 chandramanibanurai@gmail.com	Colored .	George .	A John
CI	Bala Ram Pokhrel	Sukuna Multiple Campus, Sundarharaincha, Morang	Associate Professor	9842091238	9842091238 pokharelbalaram2027@gmail.com	Minr (A)	5.53 CO	He) me
m	Kanta Subedi	Sukuna Multiple Campus, Sundarharaincha, Morang	Associate Professor	9842435340	9842435340 subedi.kanta333@gmail.com	Jemp	The last	Jemp
-4	Janardan Guragai	Sukuna Multiple Campus, Sundarharaincha, Morang	Associate Professor	9852059551	9852059551 jguragain@gmail.com	N. C.	Ser	2 de
S	Ganesh Prasad Dahal	Sukuna Multiple Campus, Sundarharaincha, Morang	Associate Professor	9852041535	9852041535 gpdahal.sukunamc@gmail.com	が	77/1/1	M
9	Indra Prasad Timsina	Sukuna Multiple Campus, Sundarharaincha, Morang	Associate Professor	9842080184	indratimsina90@gmail.com	Now	ist in	178
_	Nara Prasad Bhandari	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9842572605	9842572605   bhandarinp2028@gmail.com	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	~/\ ~/\	X
00	Laxmi Prasad Guragai	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9842096067	lpguragai@gmail.com	melinz	mahaz	yalung
6	Kedar Man Shrestha	Sukuna Multiple Campus, Sundarharaincha, Morang	Lecturer	9865090502	kedarmanshrestha50@gmail.com	Swal	17.7V	The same of the sa
10	Dhurba Prasad Nepal	Sukuna Multíple Campus, Sundarharaincha, Morang	Lecturer	9842026963	9842026963 nepaldhurba61@gmail.com	188 B	で	The state of

आज मिति २०६२ वैशाख २६ गते आहतबारका दिन विश्वविद्यालय अनुदान आयोगको सहयोगमा सञ्चालित क्षमता विकास कार्यक्रम अन्तर्गतको कार्यशाला तपसिल अनुसार सञ्चालन गरियो ।

मिति : २०८२ वैशाख २८ गते

समय : बिहान ७:३० वजेदेखि दिनको ३:०० वजेसम्म ।

स्थान : सकना बहमखी क्याम्पसको सभाकक्ष ।

उपस्थिति

१. श्री चन्द्रमणि राई : संयोजक ...

२. श्री नरप्रसाद भण्डारी : सदस्य ...

३. श्री गुणराज नेपाल: सदस्य.....

४. श्री माया देवान : सदस्य.....

४ श्री रमेश खतिवडा : सदस्य ...

६ श्री केशव अधिकारी: सञ्चालक समिति अध्यक्ष......

७ श्री अर्जनराज अधिकारीः क्याम्पसप्रमुख....

श्री वलराम पोखरेल : सहायक क्याम्पस प्रमुख......

९. श्री गणेशप्रसाद दहाल : सहायक क्याम्पस प्रमुख...

१०. श्री नवराज कोइराला : प्रशासकीय अधिकृत...

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## Day 3: Schedule

Time	Session Title	Facilitator	Signature
07: 30 AM- 09:00 AM	Reviewing Literature Critically	Mr. Gunaraj Nepal	Zinger S
09: 00AM - 10:00 AM	Use of Search Engines for Review	Mr. Shankar Dewan	2
11:30 AM- 01: 00 PM	Literature Reviews in Dissertation	Mr. Ganesh Prasad Dahal	~====
01:00 PM - 02:30PM	Reference Management Tools and Citation	Mr. Nara Prasad Bhandari	1

Work Shop Title: Methods of Reviewing Literature in Research

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Campus Chief

आज मिति २०६२ बैशाख २७ गते शनिवारका दिन विश्वविद्यालय अनुदान आयोगको सहयोगमा सञ्जालित क्षमता विकास कार्यक्रम अन्तर्गतको कार्यशाला तपसिल अनुसार सञ्चालन गरियो।

मिति : २०६२ बैशाख २७ गते

समय : बिहान १०:०० बजेदेखि दिनको ५:१५ बजेसम्म ।

स्थान : सुकुना बहमुखी क्याम्पसको सभाकक्ष ।

उपस्थिति

१. श्री चन्द्रमणि राई : संयोजक ...

२. श्री नरप्रसाद भण्डारी : सदस्य ...

३. श्री गुणराज नेपालः सदस्य......

४. श्री माया देवान : सदस्य..... 100

५ श्री रमेश खतिवडा : सदस्य ...

६. श्री अर्जुनराज अधिकारीः क्याम्पसप्रमुख.....

७ श्री वलराम पोखरेल : सहायक क्याम्पस प्रमुख......(1) 人人

८. श्री गणेशप्रसाद दहाल : सहायक क्याम्पस प्रमुख......

९. श्री नवराज कोइराला : प्रशासकीय अधिकृत.....

Work Shop Title: Methods of Reviewing Literature in Research

## Day 2 : Schedule

Time	Session Title	Facilitator	Signature
10: 00 AM- 11:30 PM	Academic Vocabulary and Phraseology for use in writing research papers including literature review.	Prof. Dr. Binod Luitel	BM
12: 30PM - 02:00 PM	Research based sharing	Prof. Dr. Binod Luitel	British
02:00 PM- 03: 30 PM	Rieviewing Published Article	Ms. Ushakiran Wagle	Original
03:45 PM - 05:15 PM	पूर्वकार्य समिक्षा ( नेपाली) अभ्यास	डा. दीपकप्रसाद न्यौपाने	7

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आज मिति २०६२ वैशाख २६ गते शुक्रवारका दिन विश्वविद्यालय अनुदान आयोगको सहयोगमा सञ्जालित क्षमता विकास कार्यकम अन्तर्गतको कार्यशाला तपसिल अनुसार सञ्जालन गरियो ।

मिति : २०६२ वैशाख २६ गते

समय : विहान १०:०० वजेदेखि दिनको ५:३० वजेसम्म ।

स्थान : सुकुना बहुमुखी क्याम्पसको सभाकक्ष ।

उपस्थिति

१. श्री चन्द्रमणि राई : संयोजक ....

२. श्री नरप्रसाद भण्डारी : सदस्य .....

३. श्री गुणराज नेपालः सदस्य.....

४. श्री माया देवान : सदस्य....

५. श्री रमेश खतिवडा : सदस्य

६. प्रमुख अतिथि : सह-प्रा. डा. गोविन्दप्रसाद गुरागाई....

५.श्री केशव अधिकारी: सञ्चालक समिति अध्यक्ष......

६. श्री अर्जुनराज अधिकारी: क्याम्पसप्रमुख.....

७ श्री पीतक्मार श्रेष्ठः पूर्व क्याम्पस प्रमुख............

प्री वलराम पोखरेल : सहायक क्याम्पस प्रमुख...... €

९. श्री गणेशप्रसाद दहाल : सहायक क्याम्पस प्रमुख......

१०. श्री नवराज कोइराला : प्रशासकीय अधिकृत...

## Work Shop Title: Methods of Reviewing Literature in Research

## Day 1 : Schedule

Time	Session Title	Facilitator	Signature
10: 30 AM- 12:00 PM	Literature Review : What, Why and How ?	Dr. Dibyaraj Dahal	-93
01: 00PM - 02:30 PM	Approaches to Literature Review : How to decide ?	Mr. Shankar Dewan	
02:35 PM- 04: 05 PM	Literature Review : a general introduction	Prof. Dr. Binod Luitel	But
04:10 PM - 05:40 PM	<ul> <li>From collection to the write up: Practical engagement</li> <li>-Annotated biblograpgy to review: Processing the write up</li> <li>-When is Literature review needed for research? ( Relevance of review in various parts of dissertation)</li> </ul>	Prof. Dr. Binod Luitel	BM

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ANULTIPLE CITY OF CHANGE OF THE PARTY OF THE

Arjun Itaj Adhikari Campus Chief

**Annex 4: First page of Each Presentations** 



## पूर्वकार्यको समीक्षा : नेपाली सन्दर्भ

डा. दीपकप्रसाद न्यौपाने सुकुना बहुमुखी क्याम्पस २०८२ वैशाख २६

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## Literature Review in Thesis/Dissertation

Presented by
Ganesh Prasad Dahal
RMC Head
Sukuna Multiple Campus
Sundarharaincha, Morang

## Reviewing the existing literature critically

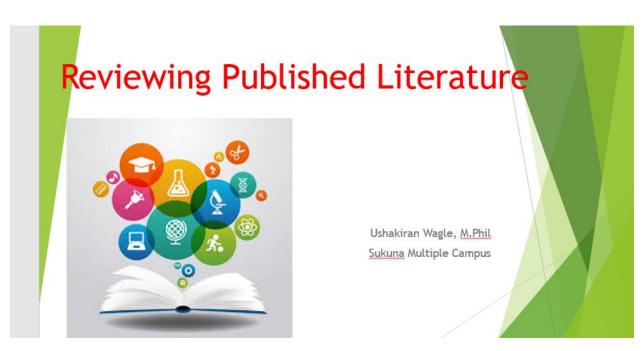
Guna Raj Nepal Lecturer, Sukuna Multiple Campus, Sundarharaincha, Morang PhD Scholar, Kathmandu University

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Arjun Raj Adhikari Campus Chief





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## **Use of Search Engines for Literature** Search/Review



## Facilitated by

**Shankar Dewan** Lecturer, Sukuna Multiple Campus, Morang

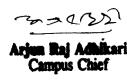
## Literature review: a general introduction

A 3-Day workshop organized by Sukuna Multiple Campus 9-11 May, 2025

> • Binod Luitel, PhD **Professor Tribhuvan University Faculty of Education**

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Signature of campus chief

Training Materials   Separate of Funding   Source   Funding   Source   Funding   Source   Funding   Source   Funding   Source   Funding   Source   So		TO.2 Other expenditures	PRODUCTOR OF THE PROPERTY OF THE PARTY OF TH			a volvez en la constanta de la		ARREST CONTRACTOR CONT			ACTIVITIES OF THE PROPERTY OF	Table .	हमुखा य स्र	
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Signature of Accountant

Signature of Program Coordinator

भूक्तानी भर्पाइ

भर्पाई वादै काठमाठा जिल्ला काठमाठा प्रान्त पा वस ने कालिमार स्थीत व्सेन प्राः सा विकास कुर्वा वहमुखी

प्राः सा विकास कुर्विक आगे सुकृना वहमुखी

क्याम्पसवाट तपसिलको विवरण वापतको निम्नानुसारको रकम बुभिलिए।

क.सं. विवरण रकम र.

विवरण प्रान्त विवरण विकास कुर्विक विवरण व

ब्रीकॉलनेको दुस्तस्त्

मिति : 20 ८ २ १०१ १ ९

भुक्तानी दिनेको दस्तखत

स्वीकृत गर्नेको दस्तखत

क्याम्पस प्रमुख

क्रीनिय विवेश

## Financial summary sheet Remuneration sheet

				Training Date: 2082-01-26 to 2082-01-28	1-26 to 2082-	-01-28					
					Sou	Source of Funding		A Designation of the section of the			
		External			COLUMN TO THE PROPERTY OF THE	Amount					
S.N	Name of expert	Expert/ Se	Session	Session title	Amount from UGC	from College/othe	Total	TDS	Amount after TDS	Signature	PAN No
		Expert			Funding	r source Funding	Allioulit			9	-
	1 Dr. Binod Luitel	External	4	According to Training Syllabus & Schedule	16000	0	16000	2400	13600	The state of the s	101582937
	2 Dr. Dibya Raj Dahal	Internal	1	According to Training Syllabus & Schedule	3000	0	3000	450	2550	Br	106085611
	3 Mr. Shankar Dewan	Internal	2	According to Training Syllabus & Schedule	0009	0	0009	006	5100	10/1	109155315
	4 Ms. Ushakiran Wagle	Internal		According to Training Syllabus & Schedule	3000	0	3000	450	2550	BURNEY	102462841
	5 Dr. Dipak Prasad Neupane	Internal Expert	1	According to Training Syllabus & Schedule	3000	0	3000	450	2550	J.	100754670
	6 Mr. Guna Raj Nepal	Internal Expert	1	According to Training Syllabus & Schedule	3000	0	3000	450	2550	Med Birth	109154640
	7 Mr. Ganesh Prasad Dahal	Internal Expert		According to Training Syllabus & Schedule	3000	0	3000	450	2550	The state of the s	, 110160203
	8 Mr. Nara Prasad Bhandari	Internal Expert	1	According to Training Syllabus & Schedule	3000	0	3000	450	2550		106190162
	9 Mr. Chandra Mani Rai	Training Co- Ordinator	1	Co-ordination	3000	0	3000	450	2550	rguesto	109153605
	10 Mr. Navaraj koiraļa	Management	1	Training Management	2550	0	2550	382.5	2167.5	Lewill	107949338
	11 Ms. Maya Dewan	Report Preparation		Training Danot Draining	1500	0	1500	225	1275	· man	109154875
H	12 Mr. Ramesh Khatiwada	Report Preparation	-	iiaiiiiig neboir riebalatioi	1500	0	1500	225	1275	المهانة	109155331
2		s.		•	. 48550	0	48550	7282.5	41267.5	20	
				1							

Signature of Accountant

Signature of Principal/campus chief/chafrman

Signature of Program Coordinator

## Tax Invoice Hiunchuli Offset Press अफलेट प्रेक्स Biratchowk, Morang

Date: 2022102102

Buyers VAT No.

Buyers Name:.....

Invoice No. 98 (6

WC	de of Po	syment: Lash/Lheque/Lreait			
S.N.	H.S. Code	Particular	Qty.	Unit Price	Amount
19)		कार्मि इपार्ट	80	920	· Sovol
2,		हैगरमा अग्रेड विस्	9200	3	7800 1-
31		quint.	9	-280	7801-
		हिना बहुनुबि हिन्तरचा नगरणहरू स्था २०६८			
		CE DO LET LINGUES	Total		972804
	dig	स्थेया विशे भेसा अभ्य	•••••	.% Discount	
		क्षेता । अप परि। अन्	Taxab	le Amount	97280-
			Vat@	2 13%	9829.2
			Grand	Total Amount	96229.2

E.& O.E. Goods once sold are not returnable Received by

## Tax Invoice

## HOTEL SWAD Pvt. Ltd... Sundarharaicha-10, Morang Ph. No.: 021-545059

	WWW.			
Vat No.	6 1 0 2 7 4 2 7 Surveya Mull ss: 13 1 rat chow	a ple	Can	T PUI
Addre	ss:			
Buver	's Vat No.	上 上	Invoice N	448
Mode (	Of Payment: Cash/Cheque/C	redit/Ot	THE REAL PROPERTY OF THE PARTY	a second second second
S. H.S. N. Code	Description हेन्स बर्	Qty.	Rate	<b>Total Amount</b>
Ŀ	Break for the	2	825	T620
2.	FISH 13vil	2	600	1200
3.	King Size Room	2	3500	7000
4+	pancer Maintai	1	500	SO
5.	Tawa Peti	LO	50	500
6.	Warpes wo work	2.	350	700
7.	Doineing water	LI	50	50
In W	Vords Rs: Thirteen	Inv	oice Value	11600
1 m w	d nuce		Discount	
	rouzand one	Tax	able Value	17100
1 L	marcd and		Vat 13%	1508
4	- 141mo - mi41-	6	rand Total	13108

Receivers Signature

Company Seal Company

Invoice Issued By

सि.नं. पान	THE REAL PROPERTY AND PROPERTY	the second second		
ठेगान क.सं.		परिमाण	<u>ह</u> ५ प	<u> १कम</u>
٩	मिलपी पेन्पील नाटेपीया त्रिजाफेन्ट पीया टेप काफ पाइनपी हाराकेट	इ.५० ∙	9201- 201-	90001- 10001- 10001- 10001-
	रेषी : लातहमार् न्याहरू	304 10	जम्मा	6001-
	रेपी : <u>स्तिरिक्सर</u> आउँ भूलचुक विक्री भएको सामान	लनेदिने	न ।	कुरुक्ष बुभिग्लिने

	०६४५ ॥ १९	मार्थः मारङ		92
इ.सं.	विवरण	परिमाण	दर	रकम
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			जम	75000
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राबारी-१२, हरैंचामोड सुकुना क्याम्पस, मोरङ प्रो. गोविन राउत मो. ९८१४९९३६७८ प्रो. टंकप्रसाद पराजुली HA: 3620109/12 विक्रेताको पान नं. ६१६६४६४४१ ऋताको नाम : ठेगाना 754 बि:मैं. क्राको पान नं. परिमाण रकम दर विवरण र्वाना भरम सिंट 80 200 92000 2 वाज श्चिया) 30 जम्मा

प्रो. टंक विकेता केताक ठेगाना	सुक्कु वा स्व वेत राउत प्रसाद पराजुली केराबारी-१२, सुकुना क्याम्प को पान नं. ६१६६४६४४१ ो नाम : अक्रिंग स्वहुत्रुट्व	हरैंचामोड स, मोरङ	मो.	9=9899386= 029 09 26
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	्टिया •	900	20	20001
3	पानी (कारु)	B	930	8500
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	And taken			<u> रिक्री()</u>

केराबारी-१२, हरैंचामोड सुकुना क्याम्पस, मोरङ प्रो. गोविन राउत मो. ९८१४९९३६७८ प्रो. टंकप्रसाद पराजुली Ha: 2023 9 26/ विकेताको पान नं ६१६६४६४४१ ऋताको नाम : 752 बि.नं. ऋताको यान नं. परिमाण रकम विवरण दर चिक्रें त्वामा सिट 87 200 X र्भेज (जाग िकुना बहु<sup>क</sup> एनरहरें का जम्मा BAIL ON (PY TIENT अक्षरेपी रु. एक्सि

			10 E	
प्रो. गो पो उंत	वित राउत केराबारी-१२	पाजा , हरैंचामोड		10 To
The Secretary Secretary	त्रसाद पराजुला सुकृता क्याम ाको पान नं. ६१६६४६४४१	पस, मोरङ	<b>41.</b>	<b>९८१४९९३६७८</b>
ऋताव	ने नाम : अकुता किंद्र भटन	) acc	444	028/09/89
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ऋ.स			बि,नं, 🗝	751
अ.स	विवरण स्व	परिमाण	ंदर	रकम
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3)	(9513p)	&	950	750
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अक्षरेपी	E CENT ERIT EN	LAU.	Hall	7020
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प्रो. टंक विकेत् केताक ठेगाचा	वेन राउत केराबारी-१ प्रसाद पराजुली सुकृता क्या को पान नं. ६१६६४६४४९		मो.	6-18663805 5-18663805	5 h
ऋ.स			बि.नं.		
रा.स	विवरण	परिमाण	दर	रकम	
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(3)	रवारा भेजभणीता	8 3	200		
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Yeti Airlines

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BuddhaAir

PASSENGER BINOD LUITEL

FROM

12:05

SEAT W

LR2YVC

100ET NO 22783628

## E-Ticket



Tickets operated and managed by eSewa Travels and Tours
Pvt. Ltd. License No. 3462

THIS **ELECTRONIC TICKET** IS NOT TRANSFERABLE AND MUST BE PRESENTED AT CHECK-IN. AT CHECK-IN PLEASE PRESENT ID CARD AND ALL NECESSARY TRAVEL DOCUMENTS.

Outbound PNR No: LR2YVC

Refundable: No

Passenger Name	Nationality	Passenger Type	Ticket No	Baggage
BINOD LUITEL	Nepalese	ADULT	22783628	15KG

Sector	Flight No	Flight Time	Class	Flight Charge (NPR)
KATHMANDU-BIRATNAGAR	U4705	09-May-2025 12:05 NPT	Е	5,700

Transaction Details

Transaction ID	Transaction Date	Total Amount (NPR)
0WTPUFP	07-May-2025 07:59 NPT	5,700

**REPORTING TIME -** 1 hour prior of flight time.



## E-Ticket



Tickets operated and managed by eSewa Travels and Tours Pvt. Ltd. License No. 3462

## THIS **ELECTRONIC TICKET** IS NOT TRANSFERABLE AND MUST BE PRESENTED AT CHECK-IN. AT CHECK-IN PLEASE PRESENT ID CARD AND ALL NECESSARY TRAVEL DOCUMENTS.

Outbound PNR No: A5SIMH

Refundable: No

Passenger Name	Nationality	Passenger Type	Ticket No	Baggage
BINOD LUITEL	Nepalese	ADULT.	9992109613531	20 KG

Sector	Flight No Flight Time	Class	Flight Charge (NPR)
BIRATNAGAR-KATHMANDU	YT792 12-May-2025 07:05 NPT	E1	5,700

## Transaction Details

Transaction ID	Transaction Date	Total Amount (NPR)
0X02017	11-May-2025 07:49 NPT	5,700

**REPORTING TIME** - 1 hour prior of flight time.

