

# **An Exhaustive Report of Action Plan**

Sukuna Multiple Campus

Koshi Haraincha Municipality-4, Morang

For

## **Quality Assurance and Accreditation**

Submitted to:

**The University Grants Commission**

QAA Division

Sanothimi, Bhaktapur

Date of submission: April 10, 2015

## **Background**

Sukuna Multiple Campus intended for Quality Assurance and Accreditation (QAA) as per the criteria set by the University Grants Commission (UGC) of Nepal. For this purpose, the campus prepared and submitted a 'Self- Study Report' (SSR) to the Commission after the detail study of the campus itself following the quality and performance indicators. Thereafter, the SSR was firstly submitted to the UGC on 24 January, 2014. After the study of the report, feedbacks were given by the UGC for the improvement. Incorporating the feedbacks, the campus submitted another report to the UGC. Then, a Peer Review Team carried out the pre-visit of the campus and gave some feedbacks. Following it, PRT Field Assessment of this campus was held from 13 to 17 June, 2014. This assessment put forward points of recommendation for the better improvement of the campus. Following the recommendations, the campus brought modifications and improvements in the situation of the campus and then submitted another report to the UGC. Having studied the report, a follow up visit of the UGC was also done to the campus on 15 and 16 March, 2015. This visit further suggested to incorporate the recommendations made in the earlier visits and to submit an exhaustive report with the time bound action plan for the incomplete tasks to continue and complete. For the same provision this report has been prepared and submitted to the University Grants Commission, Nepal.

## **Objectives of the report**

The present report attempts to meet the following objectives:

- 1) To analyze and present the improvements made in the campus before and after the PRT Field Assessment
- 2) Present a time bound action plan based on the PRT recommendations for future perspective of the campus

To meet the above mentioned objectives, this report includes the following components:

1. Improvements in the ongoing strategic plan
2. Action Plan for making new strategic plan
3. Assessment of the Present accomplishments (Based on the general Recommendations)

4. Accomplishment of the Priority Recommendations
5. Action Plan for General Recommendations

### **1. Improvements in the strategic plan**

Sukuna Multiple Campus had prepared its first Strategic Plan (2010-2014) in the involvement of the stakeholders to enhance the quality of the higher education. It provided extended guidelines for the running of the institution in general. Following the strategies and action plans specified in the Strategic plans, the campus has brought significant improvements and changes both in terms of the quality and the performance. However, the campus realized some modifications in the strategic plan due to the changes in the circumstances. Therefore, the campus has modified its vision, mission, goals and objectives as follows:

#### **Vsion**

"Academic excellence for civilized, advanced, equitable and a just society" (modified)

#### **Mission:**

“To produce advanced, research level competent academic manpower imparting quality, technical as well as practical education along with the enhancement of innovative techniques” (modified)

#### **Goal**

“Achieving physical and academic excellence assuring education” (modified)

#### **Objectives**

- 1) To enhance the physical infrastructure of the campus
- 2) To utilize maximally the existing facilities and resources of the campus
- 3) To bring periodic revisions in the campus policies and procedures
- 4) To revise the strategic plan periodically
- 5) To make the library functions automated
- 6) To continue the programs of increasing capacity development of the members of management committee , teachers and non-teaching staff

- 7) To build rapport between stakeholders and campus aiming at establishing their ownership
- 8) To develop campus gradually as a academic resource centre
- 9) To strengthen the process of gender-sensitivity and inclusiveness
- 10) To emphasize on making the policies and their implementation for good governance and transparency
- 11) To extend relationship to the local, national and international ; governmental and nongovernmental ;organizations and agencies
- 12) To promote the activities of Alumni Association
- 13) To motivate students for seeking self-employment
- 14) To receive, analyze and implement comments and feedbacks provided by the stakeholders
- 15) To evaluate the impact of public information for quality improvement
- 16) To identify and honor the individuals, group, and institutions who have contributed for the institutional development of the campus

## 2. Action Plan for making new strategic plan

The strategies estimated in the first Strategic Plan have been implemented to the much extent in course of the period specified in the plan itself. So, it has become time to prepare another Strategic Plan to implement for the next five years. For the accomplishment of this job, the campus has prepared an action plan which is presented in the table below:

**Table 1: Action plan for the revision and reformulation of the new strategic plan**

S.N.	Date of completion	Activities	Participants	Responsibilities
1.	2072/02/30	Revision of the previous strategic plan	CMC, QAA Committee, SAT committee	CMC and Campus administration
2.	2072/03/15-17	A Three Day Workshop , presentation of the	CMC, QAA Committee, SAT committee, stakeholders (HODs,	CMC, and Campus administrations

		revision, discussion, modification, and addition and drafting for the preparation of the new strategic plan	Club representatives, Specialists, Students representatives, Faculties, Alumni members, FNCCI, etc.)	
3.	2072/03/30	Formulation and presentation of the new strategic plan, and approval	CMC, QAA Committee, SAT committee, stakeholders (HODs, Club representatives, Specialists, Students representatives, Faculties, Alumni members, FNCCI, etc.)	CMC, and Campus administrations

### 3. Assessment of the Present accomplishments (Based on the general Recommendations)

Sukuna Multiple Campus has accomplished educational and physical development to the expected extent. However, we still have a lot to do. At this movement, we can analyze and assess the achievements made so far. In this brief report, the overall accomplishment of the works and further requirements for improvements have been assessed and summarized as follows:

We have distinct mechanism for procedural implementation of the campus policies. The policies formulated by the campus council are implemented through the planned procedures developed by the campus management committee (CMC) along with the monitoring of the physical and academic activities. For the quality monitoring of the campus, the campus has formed Internal Quality Monitoring Committee (IQMC) which is further activated and strengthened by the involvement of the members of the campus management committee. To provide the service of the campus, it has delegated job responsibilities with the job responsibilities for each department and sections.

Finalized after the workshop, the campus has its vision, mission, goal, and objectives for five years long ranging strategies of the institution. They are published in the websites and in the form of written document for the better public communication. However, the specified duration of the strategic plan has been over along with the completion of the most of the activities of the plan. Hence, the requirement has been to formulate another strategic plan. Therefore, the campus has an immediate plan to make a new strategic plan for the next five years ahead (see page No. 4, 13 and 14 of this report).

Along with the entry of the campus in the Second Higher Education Project (SHEP) and with the intention for QAA, the campus has brought remarkable changes in the organizational culture. To mention few, there has been a provision in the campus statute for the periodic reformulation and delegation of authorities and responsibilities to the HODs, faculty members and individual staff. The campus has also developed a culture of taking feedbacks from the students through interaction, grievances, survey and websites.

To make the campus activities smoothly running, internal committees and clubs are formulated in the participation of the faculties and they are active in carrying out activities with their action plans formed in the initiation of concerned members. In their respective committees and clubs, there is also a system of interaction and assessment of the activities performed. Moreover, the campus has initiated a system of making interaction among the existing committee members to strengthen their performance. Subject-wise interactions between the faculties and the students are also carried to improve teaching-learning activities of the respective subjects and departments. By the initiation of such programs, positive feedbacks have been received from the students and the faculties. The learning achievements of the internal test and annual examinations are analyzed and communicated to the students through class interaction, bulletins and research reports.

Likewise, as an essential component of the activities, students are involved in extra and co-curricular activities. They are further awarded for their participation and performance. To run the activities smoothly and in a systematic way an extracurricular committee has been

formulated which makes its annual plan of action, gets approved by the campus authority and brings them in action (See page No. 16 of this report).

Priority has been given to the girls and women during the recruitment of the faculty members. We have further planned to assign additional responsibilities to the female members of the present faculties. In the similar way, priority has been given to the M. Phil. and Ph.D. holders while recruiting new teachers. For the permanent faculty members there has been a budgetary provision for studying M. Phil. Ph.D. courses as a part of the faculty development program.

Self-appraisal method has been developed for the evaluation of the departments, sections and faculty members. By means of the evaluation of the filled self-appraisal forms, the IQMC recommends for the promotion, incentives and rewards of the faculties and the individuals. In particular, one of the evaluation criteria for promotion to the individuals has been the self-appraisal form filled out by the teachers and individuals themselves.

Faculty members of the campus are educated on learning outcomes through teacher interaction with the HODs and faculty members, participating teachers in the training, workshop and seminars along with the expert facilities. To promote effective class presentation and to fulfill learning outcomes; departmental plans, annual work plans and lesson plans are the parts of the departments and the faculty members. In the same vein, the use of power points, e-notes are promoted for the enhancement of the innovative, student-centered and technology friendly pedagogical practices. Furthermore, students are gradually being encouraged for the project works, research work and the preparation of project as an essential component of the study.

Research Management Cell (RMC) has been set up with the provisions of preliminary requirements. It publishes journals annually, develops terms and conditions for the Mini-researches to be carried out by the faculty members and the students, makes plans for the research activities, and orientations for researches (See action plan and its detail on page 17 of this report).

The consultancy unit of the campus is active in search of making consultancy with other institutions and organizations. Recently, the unit has made an agreement with Koshi-Haraincha Municipality to study the 'Impact of Landfill Site' with its action plan to strengthen its service.

We have developed a system of keeping student progression data in each department. For making this system fruitful, we have provision of analyzing student results annually with the display of the result and its analysis. Along with the display of the data and its analysis, the result is also a part of seeking feedbacks from the stakeholders through interaction. For the analysis of the data as well as the class presentation, the campus has awarded laptops to the teachers and the non-teaching staff. Based on the analysis of the result and the interaction with the students, the campus has been providing demand- based remedial classes for the students. To make the students' participation effective, students' attendance and its record keeping system has been strictly followed at all levels.

The campus has a provision of converting part time teachers into full time in the statute. Service period and the performance are the fundamental criteria of taking decision in this concern. As a result, the number of full time teachers has been increasing every year. Vacancies are created annually with the budgetary provision and the teacher selection commission has been activated for the analysis and recommendation for the promotion. Furthermore, the campus has also made a decision to create environment to provide additional classes to the fulltime teachers in the morning, day and in the evening shifts so that they could devote considerable amount of time for the campus.

Fostering communicative skills on the part of the teachers and the learners is our objective. For the enhancement of such skills, we have a plan for developing short term courses for communicative skills. For the development of the paper presentation skill and the skill for making comments are being encouraged through Research Management Cell. The campus has also adopted collegial model of management and participatory decision making system to make feel the ownership of the campus decisions and their implementation. Representatives from the teachers' association and the free student union are council members by the provision of the statute. Students' representatives are also the members in all the campus clubs and sub-committees as well. In the campus management committee and in the budget committee too, teachers' representation is mandatory by the statute provision.

Faculty members of the campus are involved in extracurricular activities with the annual action plans along with the coordination with the student union. To make this aspect systematic, the campus has forms an extra-curricular committee. The committee and its programs are found

quite motivating and effective in the campus. Different clubs and committees are also involved in making plans in relation to other committees and clubs. However, formation and reformation of the committees is a regular activity of the campus to extent the participation of the faculties.

One of the peculiarities of the campus is its outstanding leadership. The notable point is that the leadership is flourished by the team spirit of the campus. For the further development of the leadership of the next generation, additional academic and administrative responsibilities are being given to the teachers in terms of the seniority and the service performance of the faculties and the HODs. For the leadership enhancement, campus has been organizing trainings in the campus and has been sending teachers and non-teaching staff for the participation in the trainings held in other relevant places and situations.

The camps has been gradually replacing out dated teaching techniques, and equipments by the extensive use of the new technological equipments. In this direction, teachers are highly motivated and they are being encouraged to foster this drive. They are encouraged to supply electronic copies to their students as the reading materials instead of giving notes in the dictated forms. Printing and making photo copies are facilities by the campus from the departments. In the direction of making campus techno-friendly, the campus has already replaced blackboards and set up white boards in the classroom, teachers have also been supported by the laptops. So far, 35 laptops have been distributed to the teaching and non-teaching. The program of awarding laptops is also the ongoing program of the campus.

In the campus 'a Placement Cell' has been set up and activated for the support of the graduates in the job seeking and job creation activity. The same cell is in effect for the counseling service required for the students and the graduates. To develop the entrepreneurship of the graduates too, the campus incorporates orientation program in the annual plan for which we have developed the tendency of running of such programs. Specialists such as bankers of the respective disciplines will be the facilitators of the program.

To support the academic skills of the teachers, non-teaching staff and the students, the campus has started making plans conducting soft skill training program on a regular basis. For the current annual program, campus has a plan to run two such trainings.

Quality enhancement is the core aspect of the campus and its mission as well. For achieving this mission, the campus has adopted measures to enhance quality based on the student feedbacks. We have a system of receiving feedbacks from the stakeholders through grievances in the box provided to the stakeholders. Other means of receiving feedbacks are face book, websites, opinion survey, written applications and complaints. A tendency has been developed to deal with the feedbacks for the betterment of the campus.

Campus has laid a considerable attention to flow its overall activities to its stakeholders and to the public. For this purpose, the public information cell of the campus is actively performing its duty to update the information. The campus has its own website, notice, notice board (1618021545717), face book site in the electronic form for the information flow. Also through notices, bulletins (Sukuna Sandesh), prospectus, and academic calendars; the campus publishes its information on a regular basis. This cell runs on the basis of its annual action plan prepared in advance in the beginning of the academic year. Interactions of the various sorts (as mentioned earlier), meetings, and the journals are other means of public information of the campus.

#### 4. Accomplishment of the Priority Recommendations

As per the priority recommendations made by the PRT during the assessment of the campus, the campus has brought following improvements and modifications:

1. Sukuna Multiple Camps has prepared a Comprehensive Master Plan (2014-2019) along with the plan of accomplishment in phased manner. The plan has already been submitted to the university grants commission. But it has further been extended with incorporation of the suggestions put forward by the follow up visit of the UGC. Hence, the plan has been evaluated and added the following components in the master plan.

**Table 2: Additional component of comprehensive master plan**

S.N.	Description of Program	Duration		Financing (Rs.)	Cost Esti.	Remar k
		Proposed	Revised			
1.	Pathway and Boundary Wall	2014	2015	C.A. Dev. Fund	16,91,185	
2.	Motorcycle stand	2014		Campus	2,00,000	

3.	Table tennis and Basket Ball court	2014		Campus	3,00,000	
4.	Seminar Hall On the top flower of the teaching building	-	2018	VDC, Municipality	30,00,000	
5.	Health Post Building	-	2019	UGC	20,00,000	

2. Decision and time bound action plan of + 2 separations has already been made and the implementation has been done. The management, administration and finance have been separated. Decisions and related evident documents have already been submitted to the UGC.
3. Networking of the library, finance, examination section has been established through Software installation and the data feeding process has been completed. The respective sections have started working in smooth manner.
4. Policy Provision has been made to create environment for HODs and full time teachers for working in campus in the morning, during the day and in the evening shifts. The decision made by the campus in this regard this has been presented on page 18-19 in this report.
5. Teaching with innovative techniques has been gradually enhancing in the campus. Many teachers have started teaching using power point presentation slides, e-notes, and e-handouts.
6. For the development of the faculty, campus has made a budgetary provision to provide paid leave for M.Phil. Study and the seed money for Ph.D. Study. For the training and workshop too, budget has been allocated and gradually the activities are being carried out (see annex action plan, page 13).
7. The campus has made an extensive plan to uplift the service of the Research Management Cell with its action plan. The following activities have been carried out and will be carried by the initiation of the RMC in the current fiscal year :
  - a) Research Methodology Training cum workshop has been conducted.

- b) A two day training on Positive Attitude, Behaviour and Capacity Development with the involvement of, campus chief, assistant campus chief, HODs and non-teaching staff. The number of participants involved in the training was 30. The camps have a plan to continue such trainings ahead.
- c) The number of e-Books and e-Journals has been added to a large number and facilitation procedure has been systematized.
- d) Orientation on QAA and Strategic Plan has been conducted in the participation of (41 campuses, 119 participants) of the Eastern Development Region. Participants were campus chiefs, chairperson of the respective campus management committee and a teacher representative of the same campus.)
- e) A Research Based Journal (Sukuna Journal, Vol.1, No. 1) has been recently published. The campus has a plan to continue this academic practice (see Action Plan of RMC, p.17).
- f) Teachers are being encouraged to prepare and present papers in the academic seminars and conferences. Recently, two teachers of the campus presented a Concept Paper on Semester System in Higher Education during the conference of Public Campus Teachers' Association.

### **Action Plan for General Recommendations**

From the analysis of the accomplishments made so far, we have also come to the realizations (also in connection with the PRT recommendations) to do the unfinished job required for the further development of the campus in the immediate future in a planned way. Therefore, the campus has made a plan to incorporate and accomplish them in the specified time presented in the table (3).

**Table 3 : Time Bound Action Plan to Complete General Recommendations**

<b>S.N.</b>	<b>Tasks</b>	<b>Time Bound</b>	<b>Responsibility</b>	<b>Budget (NRP)</b>
1.	Formulation of the Strategic Plan (2015- 2020)	2070/3/30	Stakeholders	2,50,000
2.	Reformulation of committees and clubs	Once a year	Campus Authority and existing committees	-
3.	Evaluation of the reports of QAA Committees, clubs.	Once a year	Campus Authority, Faculty Members	25,000
4.	Taking Feedbacks from the students through interaction	Once a year( from each class)	Campus Authority, Faculty Members	5,000
5.	Distribution of scholarship, free-ships and prizes	Once a year	Campus Authority, Faculty Members	8,00,000
6.	Departmental interaction	Twice a year	Campus Authority, Faculty Members	50,000
7.	Evaluating & Delegating job responsibilities & committees	Once a year	IQMC	10,000
8.	Campus Council Meeting	Once a year	SMC	2,50,000
9.	Class observation by CMC, IQMC, & AQMC	Regularly	CMC, IQMC, AQMC	-
10.	Evaluation of self –appraisal form	Annually	IQMC	25,000
11.	Faculty Development (M.Phil. & Ph.D Study Scholarship)	Annually	CMC	3,51,000 1,00,000
12.	Analysis of Internal Examination results	Annually	Departments, HODs	50,000
13.	Publication of bulletins	Twice a year	Publication committee	50,000
14.	Journal Publication	Annually	RMC	1,00,000

15.	Consultancy Services	Annually	Consultancy unit	50,000
16.	Purchasing technological devices (lap tops, multimedia, projectors)	-	CMC & Campus Administration	10,00,000
17.	Technology use	Regularly	Campus Chief, Assistant Campus chiefs, Faculties, & HODs	-
18.	Additional Budget allocation for the new faculties	For 3 teachers in a year	CMC, Teacher Selection Committee, IQMC	10,00,000
19.	Result analysis & Presentation among students	Once a year	HODs, Faculty members	25,000
20.	Budget allocation for the full time faculty members	Annually	CMC	10,00,000
21.	Language training for faculty members	Annually (for 30 , 3 days)	Campus Authority	50,000
22.	Preparation of Annual Action Plan of Departments	Annually	HODs	
23.	Entrepreneurship & Job Oriented training	Once a year	Placement Cell	50,000
24.	Soft Skill Training for teachers	Once a year	RMC	50,000
25.	Interactions with the stakeholders	Five times a year	CMC	50,000
26.	Computer training	Once a year	IQMC & ICT Club	10,000
27.	Paper Presentation	Four times a year	RMC	20,000
28.	Article writing orientation	Once a year	RMC and teachers	10,000
29.	Research orientation	Three times a year	RMC & Departments	30,000
30.	Course orientation and interaction to the students	Once a year	Departments	5,000
31.	Four Mini-researches for teachers	Once a year	RMC	1,50,000
32.	Seminars	Three times a year	RMC, & CMC	1,50,000
33.	Conference participation (at least 5 teachers)	Once a year	CMC,IQMC	30,000
34.	Proposal and report writing training	Once a year	CMC, IQMC,RMC	50,000

35.	Health camp	Twice a year	First Aid Unit	50,000
36.	Sanitation Program	Five times a year	Nature club	25,000
37.	Science Exhibition	Once a year	Science Department	1,50,000

## Sukuna Multiple Campus

Koshi Haraincha, Indrapur, Morang

Annual Action Plan of Extra-Curricular Management Committee

Academic Year 2071/72

S.N.	Activities	Time	Responsibilities	Participants	Expenditure( Rs.)
1	Plantation	Second week of the Saun	Nature club		10,000
2	Seminar Organized by the Students of Health and Population Group	Second week , Bhadra	Health and Population Department	Students from different faculties	10,000
3	Debate competition	Second week , Bhadra	Debate club		1,500
4	Quiz Contest	Third week, Mangsir	Debate club		2,000
5	Campus Sanitation Program	Second week, Mangsir	Nature club		2,500
6	Essay completion	Mangsir	Debate club		2,500
7	Declamation/ speech Contest	Second week, Mangsir			-
8	Blood Donation	First week,Pous	Primary Health Club		25,000
9	Spelling contest	Second week , Magh	Literary club		2,500
10	Volleyball Contest	Fourth week ,Magh	Sports committee		Teachers and non-teaching staff
11	Poems and Gajal Competition	Fourth week ,Magh	Literary club	Students from different faculties	5,000
12	Singing competition	First week , Falgun	Cultural committee		10,000
13	Dance competition	Second week, Falgun	Cultural committee		15,000
14	Interaction Program	Second week, Falgun	Debate club		
15	Sports Week	Third week, Falgun	Sports committee		20,000
16	Temporary Health Checking Camp	First week, Chaitra	Health and Population Department		30,000
17	Emergency Care and First aid Training	Chaitra	Primary Health Club		20,000
18	Campus sanitizing Program	First week, Baisakh	Nature club		2,500
19	Plantation	World Health Day	Nature club		10,000
	Total				1,39,000

# Sukuna Multiple Campus Indrapur, Morang

## Research Management Cell (RMC-Sukuna)

### Action Plan for 2071/2072 (2014/2015)

This action plan has been prepared as per the decision of the Research Management Cell meeting (RMC Sukuna) held on 2071-02-29.

S. N.	Programs	Time duration	Participants	Responsibility	Budget
1	Mini-Research	2071 Shrawan - Mangsir (2 Projects)	Teachers	RMC	
		2071 Poush- 2072 Ashad (2 Projects)	Teachers	RMC	
2	Orientation for teachers	2071 Shrawan last week	Teachers	RMC	
		2071 Poush last week	Teachers	RMC	
3	Journal Publication	2071 Shrawan- Kartik (1 Project)	Teachers	Journal Publication Committee	
		2072 Baishak-Ashad (1 Project)	Teachers	RMC	
4	Article Writing Orientation	2071 Shrawan Last week	Teachers	RMC	
		2072 Baishak second week	Teachers	RMC	
5	Thesis Orientation for masteral students (M Ed and MBS)	2071 Ashad to Shrawan (6 Groups)	Masteral Students	Respected Departments and RMC	
2071 Chaitra second week		MBS Students			
6	Seminar and Training				
	a) Research Training	2071 Ashad second week	Teachers from this campus and neighboring campuses	Training Management and RMC	
	b) Appreciative Training /Positive thinking	2071 Magh Third week	Teachers, Personnel and Management Committee	CMC and RMC	

## Policy Provision for Creating Environment For HODs and Full time teachers

आज मिति २०७१ मंसिर २१ गतेका दिन यस श्री सुकुना बहुमुखी क्याम्पसका प्रदाधिकारी तथा आन्तरिक गणस्तर अन्तर्गत समिति (IOMC) को बैठक क्याम्पस प्रमुख श्री पीतकुमार श्रेष्ठको अध्यक्षतामा बसी निम्नलिखित विषयहरुमा निर्णय गरियो ।

### उपस्थिति

१. क्याम्पस प्रमुख : श्री पीतकुमार श्रेष्ठ
२. सह क्याम्पस प्रमुख : श्री मोहनप्रसाद कपिल
३. सह क्याम्पस प्रमुख : श्री प्रेमप्रसाद भट्टराई
४. सह क्याम्पस प्रमुख : श्री लक्ष्मीकुमार श्रेष्ठ

### प्रस्तावहरु

- १) विभागीय प्रमुख र पूर्णकालीन प्राध्यापकहरुलाई अतिरिक्त शिक्षण गर्ने पाउने व्यवस्था गर्ने सम्बन्धमा ।
- २) "कन्सल्टेन्सी सेवा" उपलब्ध गराउने सम्बन्धमा ।
- ३) 'कार्य सम्पादन गुल्याइन्डन' सम्बन्धमा ।

### पारित प्रस्तावहरु

प्रस्ताव नं-१ माथि क्लकल गर्दा यस क्याम्पसमा अध्यापक विभागीय प्रमुखहरु र पूर्णकालीन प्राध्यापकहरुलाई आइ पूर्णकालीन रहेको विद्यार्थी सत्र कोड अन्य दीक्षात्र वा बेलको यत्रको शिक्षण गर्ने अनुमती दिने निर्णय गरियो बर्यो गर्दा कुनै एउटा सत्रमा पूर्णकालीन भएमा अन्य सत्रमा बढीस २ घण्टो सम्म अतिरिक्त प्राध्यापकको रुपमा नियुक्तो दिई शैक्षिक अनुसन्धान पारिष्कार प्रदान गरिने समेत निर्णय गरियो ।

प्रस्ताव नं-२ माथि क्लकल गर्दा यस क्याम्पसमा जडित Consultancy Unit माडल सेसी ईन्चा नगरपालिका बाट माफा मई आर अनुसर "Environmental impact of land fill site" शीर्षकमा अध्ययन गरिदा लागे यस क्याम्पसबाट पुष्पाना प्राध्यापकहरुलाई विशेषज्ञको रुपमा पठाउने निर्णय गरियो ।

(- क्लकल - )

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प्रस्ताव नं. ३ सोच फलपुल गदा निम्नलिखित पदाधिकारी  
 एवं प्राध्यापकहरूको कार्य सम्पादन हुलाइका लागि (Performance evaluation कर विम) प्राप्त गरिने हुनाले  
 त्यसो आवश्यक निजहरुको का. सं. २ - प्रत्येक वर्ष गरी  
 जोन २ का. सं. २ वापत प्रत्येक वर्ष २ अङ्क जोडिने गरी  
 निर्णय गरियो ।

पूर्वकः २  
 प्राप्ताङ्क (२)

तपसिल

१. मैदानारायण श्रेष्ठ - नेपाली शिक्षण समिति
२. कामुदेव दाहाल - अष्टग्रेजा
३. विदुर सुवेदी - सामाजिक
४. रवीन्द्रप्रसाद सुवेदी - सामाजिक
५. दीपक गौतम - नेपाली
६. कृष्णप्रसाद श्रेष्ठ - स्वास्थ्य + नर्सरी/बी
७. मुक्तिनाथ दाहाल - अष्टग्रेजा शिक्ष
८. बलकृष्ण शालाखेवा - सामाजिक
९. धनप्रसाद नेपाल - व्यवस्थापक
१०. हरिराम लिम्बू - HED, विज्ञान
११. अमृतप्रसाद शिवाग्ने - HED, नेपाली
१२. मोहनप्रसाद शम्सेर - स्वका. पु.
१३. फरीदा पाँट - सूर्म अधिकारी  
- योगेश शम्सेर
१४. लोहापाँट - देवी पु. गौतम  
- युवराज सुवेदी
१५. अतिरिक्त डिप्टी डायरेक्टर  
- देवान प्रहुराई  
- उमानाथ प्रहुराई

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